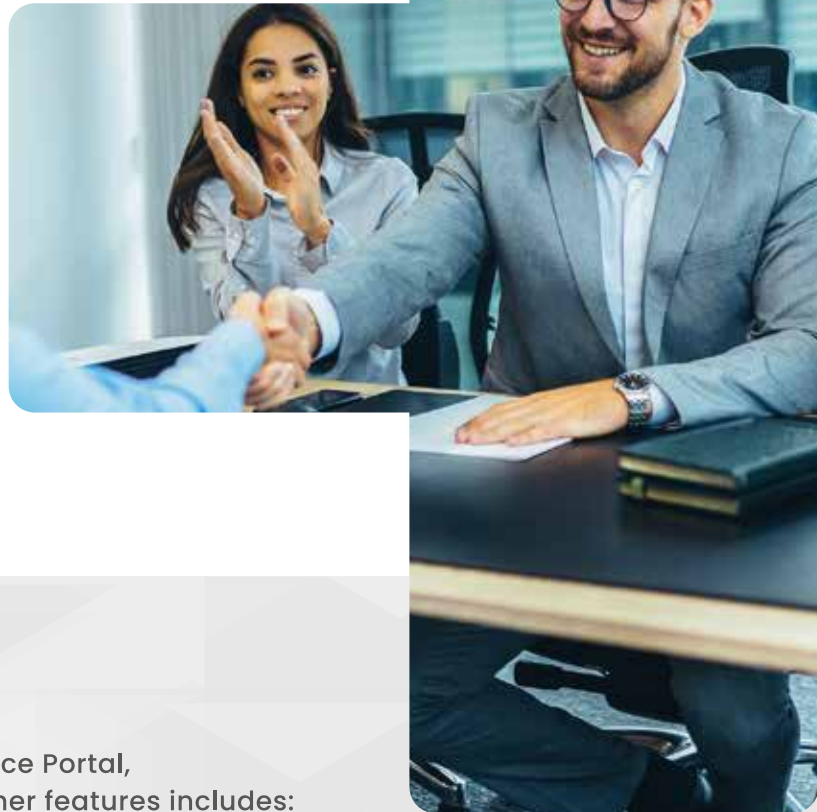




HRMS

Digitize your Human Resource Operations

Anoud+ HRMS is a web-based solution with use cases for a broad range of human resources and administrative operations tailored for the insurance industry.



Anoud+ HRMS includes an Employee Self-Service Portal, HR / Admin Portal, and a Smartphone App. Other features includes:



Learning & Development



Corporate Content Management



Performance Management System



Help Desk Ticketing System



Payroll Management



Leave & Attendance Management

Key Functionalities



Employee Portal

- Corporate content management
 - Latest news, circulars, and newsletters' management
 - Newspapers and opinion polls
 - Photo and video gallery
 - Employee updates/upcoming birthdays/new joiners
 - Policies & manuals
- HR requests with workflows
- Printing of pay slips
- Leave balances
- Organisation charts
- Employee profile
- Admin and IT helpdesk
- Forums



Payroll

- Organisation structure
- Grading structure
- Gratuity and pension setups
- Employee profile and entitlements
- Loans management
- Leave management
- Ad-hoc transactions
- Salary adjustments
- Salary certificate and other standard employer letters
- Payroll processing
- Final settlement
- Leave and salary advances
- Ad-hoc uploads such as bonus payments
- Year closings
- Employee shifts
- WPS reporting
- Finance JV creations
- Dashboard and reporting features